

FY 2021

Harrisonburg-Rockingham MPO

Work Program Annual Report

FY 2021

Submitted October 2021

The MPO approved its FY 2021 Unified Planning Work Program (UPWP) in June, 2020. The MPO Work Program Progress Report provides a short summary of each activity for the year. In addition, this report concludes with status updates reflecting timelines for all ongoing program plans and projects.

Task 1.01	BUDGET	Billed	% Funds Expended	UPWP Page
Program Administration	\$56,766	\$58,425	103%	8

1.01 Program Administration

- Efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordination between VDOT and DRPT staff, HRMPO staff,11 TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Support of the administrative activities of the HRMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Management of on-call consultants to provide technical support and project development for the HRMPO and its member localities.
- Development of the FY 2022 UPWP and management of the FY 2021 UPWP.
- Process UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).

Task 1.02	BUDGET	Billed	% Funds Expended	UPWP Page
Public Participation and Outreach	\$16,790	\$8,170	49%	11

1.02 Public Participation and Outreach

- Participation by community members in HRMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Assurance of environmental justice and Title VI compliance in all work plans and activities, including the identification of underserved communities.
- Update the HRMPO Title VI plan to add the Certifications and Assurances in Appendix C and revise the Discrimination Complaint Procedures to ensure compliance with FHWA’s new requirement that all complaints made against a subrecipient of federal funds be routed directly to FHWA for review in Appendix D.
- Maintenance of the HRVAMPO.org website with timely information regarding the MPO’s ongoing activities, scheduled events, information related to regional transportation issues, and planning documents.
- Evaluation of the effectiveness of the PPP and Title VI Plan for engaging transportation-disadvantaged communities in the decision-making process.

Task 2.01	BUDGET	Billed	% Funds Expended	UPWP Page
Long Range Planning	\$54,376	\$37,415	69%	12

2.01 Long Range Planning

- Carry out a 3-C process for updating the region’s LRTP, while maintaining consistency with federal requirements as necessary, and incorporating both highway and transit project changes as appropriate.
- Implement the long-range planning process in support of the LRTP.
- Evaluate and maintain the existing LRTP for an integrated multi-modal transportation system.
- Support an on-going Performance-Based Planning Program.

- Update and evaluate the HRMPO Bicycle and Pedestrian Plan and continued work to develop and refine recommendations for a comprehensive network of cycling and pedestrian facilities connecting neighborhoods, communities, and key destination points and prioritize those recommendations.
- Purchase bicycle and pedestrian marketing and safety literature to be dispersed through HRMPO partners.
- Advance programs to promote bicycle safety to non-English speaking or limited English proficiency residents of region.
- Organize and attend community outreach events to promote bicycle and pedestrian modes of travel.
- Staff and fund the annual Harrisonburg and Rockingham Bike-Walk Summit.
- Seek state and federal funds to further bicycle/pedestrian programs in the region (e.g., VDOT’s Safe Routes to School program, DCR’s Trails and Outdoors Fund grants, VDOT’s Transportation Alternatives Program, DMV’s Governor’s Highway Safety grants).
- Maintain and enhance the bicycle/pedestrian program web page on the HRMPO website, and the Bike-the-Valley website for posting information and soliciting feedback.

Task 2.02	BUDGET	Billed	% Funds Expended	UPWP Page
Short Range Planning	\$122,100	\$88,695	73%	13

2.02 Short Range Planning

- A current HRMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Highway, transit, and non-motorized TIP adjustments and amendments.
- Products completed under this task may also include analysis, reports, mapping, design documents for corridor/interchange/intersection studies. Small Area studies are intended to advance projects in the MPO’s 2040 Long Range Transportation Plan, local comprehensive plans, or economic development plans.
- Completion of FY20 Small Area Studies.

Task 2.03	BUDGET	Billed	% Funds Expended	UPWP Page
Local, State, and Federal Agency Assistance	\$57,790	\$32,937	57%	15

5. Local, State, and Federal Agency Assistance

- At the request of member jurisdictions or funding agencies, review traffic impact analyses from new developments to ensure the required level of mobility for all modes of travel.
- Identify, write, or administer transportation-related grants for HRMPO member localities, including the SMART SCALE, Transportation Alternatives/Safe Routes to School, and Highway Safety Improvement Program grants.
- Assist localities with updates to Comprehensive Plans or other planning documents related to transportation.
- Assist in the completion of any special transportation related study or project for any transportation mode for the HRMPO localities as requested, including the I-81 Corridor Improvement Program.
- Specific planning work items as may be requested by FTA, FHWA, DRPT and VDOT including, but not limited to multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attendance at state or federal agency or non-governmental organization-sponsored training, workshops, seminars, and conferences relative to transportation planning, including the VTrans 2045 update process.
- Updates and legislative reports will be provided to the Policy Board, TAC and other regional stakeholders, and feedback regarding legislative activities will be shared with appropriate state and federal agencies.
- Provide general transportation-related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by HRMPO localities or the HRMPO Policy Board/TAC for all modes of travel.

Task 2.04	BUDGET	Billed	% Funds Expended	UPWP Page
Transit Planning	\$65,000	\$0	0%	16

2.04. Transit Planning

- Transit Development Plan monitoring.
- Transit plans for existing or potential new services throughout the HRMPO region.
- Transit system connectivity gap analysis and potential solutions to provide all populations with adequate access to essential services.
- FY21 Feasibility Study for the proposed Transit Center.

Task 3.0	BUDGET	Billed	% Funds Expended	UPWP Page
Contingency--Highway	\$55,993	\$0	0%	17