



**Harrisonburg
Rockingham**
Metropolitan Planning
Organization

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HRMPO Policy Board Meeting Agenda

May 18, 2023, 3:00 PM

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

To Join Meeting Via Zoom:

Meeting ID: 837 7370 5321 **** **Passcode:** 396918 **** **Dial In:** 301-715-8592

1. Call to Order
2. Approval of Minutes of the April 20 2023, Policy Board Meeting*
3. Public Comment
4. Appointment of Nominating Committee for Election of Officers
5. Approval of FY24 Unified Planning Work Program (UPWP (BAF #23-8)*)
6. Approval of FY 2021-2024 Transportation Improvement Program (TIP) Amendment (BAF #23-9)*
7. Approval of FY 2024-2027 Transportation Improvement Program (TIP) (BAF #23-10)*
8. Approval of 2045 Long Range Transportation Plan (LRTP) (BAF #23-11)*
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
 - d. Localities
10. Other Business
11. Upcoming Meetings
 - a. HRMPO TAC Meeting, Thursday, June 1, 2023, 2:00 p.m.
 - b. HRMPO Policy Board Meeting, Thursday, June 15, 2023, 3:00 p.m.
12. Adjournment

* Action needed



HRMPO Policy Board Minutes April 20, 2023, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street, Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Kevin Jones, FHWA	Bonnie Riedesel, CSPDC
Deanna Reed	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
✓ Laura Dent, Vice Chair	Rusty Harrington, Aviation	✓ Ansley Heller, CSPDC
✓ Dany Fleming	Grace Stankus, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Bill Yates, JMU	✓ Zach Beard, CSPDC
Ande Banks	✓ Valerie Kramer, JMU	Others
Rockingham County	Alternates	✓ Tom Hartman, Harrisonburg
Casey Armstrong	Rhonda Cooper, Rockingham	✓ Jeremy Mason, VDOT
✓ Rick Chandler, Chair	Rachel Salatin, Rockingham	✓ Kim Sandum, Shenandoah Alliance
✓ Stephen King	Cheryl Spain, Harrisonburg	✓ Michael Brewer, Citizen
Town of Mt. Crawford	Ande Banks, Harrisonburg	✓ Brooke Burtrum, Citizen
✓ Neal Dillard	✓ Alex Wilmer, Bridgewater	
Town of Dayton	Robert Taylor, Mt. Crawford	
Vacant	Christa Hall, Dayton	
Town of Bridgewater	✓ Brad Reed, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
✓ Todd Stevens	Matt Dana, VDOT	
*Zoom Participants		

Call to Order

The April 20, 2023, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Rick Chandler. Pursuant to §2.2-3708.2 of the Code of Virginia, HRMPO Policy Board members may participate in meetings of the HRMPO or its committees through electronic communication means. Those who attended virtually are indicated by an asterisk; all others attended in-person.



Approval of Minutes

Chairperson Chandler presented the minutes from the March 16, 2023, HRMPO Policy Board meeting. Mr. Fleming moved, seconded by Mr. Dillard, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Chandler opened the floor to the public for comments. There were no comments from the public.

FY24 Unified Planning Work Program (UPWP) Release for Public Comment (BAF#23-4)

Chairperson Chandler presented for consideration the FY24 Unified Planning Work Program (UPWP) Release for Public Comment. Ms. Cundy gave a brief review on the Draft FY24 UPWP, noting that the UPWP identifies all activities to be undertaken by the HRMPO for FY24, and is required for all federal funding assistance. She reviewed the three changes from the FY23 activities, and the FY24 FHWA PL and FTA 5303 funding allocations for the upcoming fiscal years. Mr. King moved, seconded by Ms. Dent, to release the Draft FY24 UPWP for the 21-day public comment period. The motion was carried by unanimous vote.

FY21-24 Transportation Improvement Program (TIP) Amendment Release for Public Comment (BAF #23-5)

Chairperson Chandler presented for consideration the FY21-24 Transportation Improvement Program (TIP) Amendment Release for Public Comment. Ms. Ansley gave a brief review on the TIP Amendment, noting that the Amendment reflects maintenance grouping block adjustments from the FY22-FY26 Statewide Transportation Improvement Program (STIP). She reviewed the three administrative modifications and changes in funding in each category. Mr. Fleming moved, seconded by Mr. Dillard, to release the FY21-24 TIP Amendment for a 21-day public comment period and to present the Amendment and any public comment received to the Policy Board for approval at the next scheduled Board meeting. The motion carried unanimously.

FY24-27 Transportation Improvement Program (TIP) Release for Public Comment (BAF#23-6)

Chairperson Chandler presented the FY24-27 Transportation Improvement Program (TIP) Release for Public Comment. Ms. Cundy gave a review of the TIP, noting that it is the region's fiscally-constrained four-year programming document for all transportation and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant." She noted that under Federal regulations, all transportation projects and programs receiving federal funds in the MPO region shall be listed in the TIP and in the Statewide TIP. Ms. Cundy stated that to be included in the TIP, a project or program must be in the HRMPO's Constrained Long Range Plan (CLRP). Ms. Dent moved, seconded by Mr. Fleming, to release the Draft FY24-27 TIP for the 21-day public comment period. The motion was carried by unanimous vote.

Draft HRMPO 2045 Long Range Transportation Plan (LRTP) Release for Public Comment (BAF#23-7)

Chairperson Chandler presented for consideration the Draft HRMPO 2045 Long Range Transportation Plan (LRTP) Release for Public Comment. Ms. Cundy gave a brief review on the LRTP, noting that the Draft LRTP incorporates comments provided by the Policy Board, the TAC, and the LRTP Working Group. She reviewed the public engagement events, noting that staff will host two webinars on April 25, 2023, from 12:00 p.m. and 7:00 p.m., respectively; and an in-person Open House at the Rockingham County Administration Center on May 4, 2023, from 4:30-6:30 p.m. Ms. Cundy stated that the LRTP will be presented to the Policy Board for approval at their May 18th meeting. Staff will then address the final changes and submit the 2045 LRTP to state and federal agencies for concurrence. Mr. Dillard moved, seconded by Mr. Fleming, to release the Draft 2045 LRTP for the 21-day public comment period. The motion carried unanimously.

Presentation: Mt. Crawford Comprehensive Plan and Non-Motorized Infrastructure Plan – Zach Beard, CSPDC

Mr. Beard gave a PowerPoint presentation on the Mt. Crawford Comprehensive Plan and Urban Development Area Bike/Pedestrian Plan. He noted that the Town of Mt. Crawford adopted a new Comprehensive Plan on March 13, 2023, which is the first update since the late 1970s. Mr. Beard reviewed the transportation-related sections and sections most pertinent for the HRMPO to reference for future projects or studies to ensure the Town's needs are addressed. He reviewed the Town's Non-Motorized Infrastructure Plan, noting that it was developed concurrently with the Comprehensive Plan



through an Office of Intermodal Planning and Investment (OIPI) grant program called the Growth and Accessibility Program (GAP). Mr. Beard reviewed the Vision Statement, which summarizes the Town's ambition for the future and what the Town generally wants to prioritize.

Agency Updates

Virginia Department of Transportation (VDOT)

Mr. Komara reported on the following:

- Gave an update on bridge construction projects in Mt. Crawford;
- Reported on the Route 720 Smithland Road bridge project, noting that the project is moving along;
- Gave an update on the Route 33 bridge construction project at Exit 247;
- Reported on the Route 259 bridge replacement project in the Town of Broadway, noting that the project is scheduled to be completed this summer;
- Reported on the status of the four-lane widening on Route 11 at the Rockingham County Fairgrounds, noting that rights-of-way negotiations were continuing;
- Gave an update on the Route 33 west curb widening project, Raleigh Pike towards West Virginia;
- Announced that Kokosing Construction Company was awarded the design-build contract for the widening of Interstate 81 between Exits 221 and 225 in Augusta County near Staunton;
- Announced that the Commonwealth Transportation Board (CTB) has scheduled a public meeting on May 3, 2023, 4:00 to 6:00 p.m., at Blue Ridge Community College, to consider public comments on the Draft FY23-28 Six-Year Improvement Program.

Mr. Reed noted that in May 2023, the CTB will consider the consensus scenario for the SMART SCALE grant program. He announced that ten public meetings were held in the valley and well attended regarding the Shenandoah Valley Rail Trail, which involves the construction of a 50-mile trail from Broadway to Front Royal.

Virginia Department of Rail and Public Transportation (DRPT)

Ms. Heller reported on the following for DRPT:

- Announced that DRPT has released its FY24 Draft Six-Year Improvement Program and can be found on the DRPT Open Data Portal;
- Announced that FY24 Section 5303 applications are due May 1, 2023;
- Reported on FTA 5303 Federal Waivers for non-Federal match for Section 5305 funding, which includes Section 5303 funding to MPOs;



- Reported on Discover Transit Campaign, noting that DRPT is promoting Virginia's transit services this spring and fall, starting April 17, 2023;
- Announced a new funding opportunity: Charging and Fueling Infrastructure Discretionary Grant Program. Ms. Ansley stated that a new competitive grant program was created to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure in places where people live and work, in addition to along designated Alternative Fuel Corridors. She stated that the program provides two funding categories: 1) Community Charging and Fueling Grants (Community Program); and 2) Alternative Fuel Corridor Grants (Corridor Program). She noted that the applications are due by May 30, 2023.

Ms. Cundy reported on a \$2.5 billion Charging and Fueling Infrastructure (CFI) grant, which is the first electric vehicle (EV) charging station grant available for all localities under the Bipartisan Infrastructure Law. She noted that the CFI program provides an opportunity for localities to install EV charging stations on publicly accessible areas. Ms. Cundy stated that the CSPDC submitted a survey to the localities to evaluate the level-of-interest for installing EV charging stations, and for potentially applying for CFI funding through a region-wide CSPDC application. She noted that the first CFI application cycle deadline is May 30, 2023.

City of Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on the public meeting that was held regarding the Transit Strategic Plan. He noted that HDPT is working with consultants Kimley-Horn in gathering data for the Plan. Mr. Gatobu gave an update on the Microtransit program survey, noting that the survey is available to the public until April 21st. He stated that the survey asks things like preferred cost, what areas of the city it should serve, and what times of day the services should be offered. Upon a question regarding the status of electric school buses, Mr. Gatobu noted that they are in production and tentatively scheduled to be received by fall.

Localities

Town of Bridgewater

Mr. Wilmer reported on the upgrading of pedestrian crosswalk signals and the completion of a new pedestrian signal at Oakwood Drive. He noted that the projects were funded by a Highway Safety Improvement Project (HSIP) grant that was awarded to the Town of Bridgewater a few years ago.



City of Harrisonburg Department of Public Works

Mr. Hartman announced that the following day was the City's annual spring cleanup day. He reported on paving projects occurring in the City; gave an update on the East Market Street project, noting that construction has not yet started; and reported on the status of SMART SCALE projects in the City.

Upcoming Meetings

Chairperson Chandler announced the following upcoming meetings: HRMPO TAC meeting will be held on May 4, 2023, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on May 18, 2023, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, a motion for adjournment was unanimously passed at 4:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Ann Cundy, Director of Transportation

MEETING DATE: May 18, 2023

RE: **Policy Board Action Form #23-08 – FY24 Unified Planning Work Program (UPWP)**

RECOMMENDATION:

Recommend the Policy Board approve the FY24 UPWP.

EXECUTIVE SUMMARY:

The Policy Board released the draft FY24 UPWP for the 21-day public comment period at their April 20, 2023 meeting, following review by the TAC and the Board. Staff has not received any public or agency comments during the comment period to date.

The FY24 UPWP has been prepared in coordination with VDOT and DRPT and makes three important changes from FY23 activities:

1. It shifts funding for staff hours and consultant contract to short range planning to conduct a small area study;
2. It combines Public Outreach with Administrative support into one Administrative Activities work element; and
3. It commits at least 2.5% of PL and 5303 funds to Complete Streets planning activities as required under the Bipartisan Infrastructure Law (BIL).

The funding allocations for FY 2024, and the previous year are presented in the table below:

Revenues	FY 2023	FY 2024
FHWA PL	\$192,567	\$203,608
PL Carryover	\$122,262	\$141,383
FTA 5303	\$109,525	\$110,616
FTA 5303 Carryover	\$72,680	\$75,000*
Totals	\$497,034	\$530,606

*Estimate

ATTACHMENT: [FY24 UPWP](#)



TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Ansley Heller, Transportation Planner

MEETING DATE: May 18, 2023

RE: **Policy Board Action Form #23-09 – FY 21-24 Transportation Improvement Program (TIP) Amendment**

RECOMMENDATION

Staff recommends approval of the FY 21-24 TIP Amendment by the Policy Board.

EXECUTIVE SUMMARY

The Policy Board approved release of a draft FY 21-24 TIP Amendment at the April 20, 2023 meeting for a 21-day public comment period. Staff did not receive any public or agency comments during that period.

The amendment reflects changes in funding for three grouping categories in the FY 21-24 TIP: The Traffic and Safety Operations Grouping reflects changes in funding for preventative maintenance for bridges between FY21 and FY22, the Preventative Maintenance and System Preservation category reflects changes in funding for STP/STBG between FY21 and FY 22, and the Preventative Maintenance for Bridges category reflects changes in funding between FY21 through FY24. The amendment is included on page 26 of the FY 21-24 TIP document.

BACKGROUND

The TIP must include all funded construction projects in an urbanized area. Through the review process for the TIP and STIP update for Fiscal Years 2024 – 2027, VDOT and MPO staff identified three adjustments to maintenance grouping blocks: Traffic and Safety Operations, The Preventative Maintenance and System Preservation, and Preventative Maintenance for Bridges.

ATTACHMENT

[FY21-24 TIP Amendment](#)



TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Ann Cundy, Director of Transportation

MEETING DATE: May 18, 2023

RE: **Policy Board Action Form #23-10 – HRMPO Fiscal Year 2024-2027 Transportation Improvement Program (TIP)**

RECOMMENDATION

Recommend the Policy Board approve the FY 2024-2027 Transportation Improvement Program (TIP).

EXECUTIVE SUMMARY

The Virginia Department of Transportation (VDOT) and the Department of Rail and Public Transportation (DRPT) requested the HRMPO review and approve the FY 2024-2027 TIP. The TIP is the region's fiscally-constrained four-year programming document for all transportation and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant."

Under Federal regulations U.S.C Title 23 and 49, all transportation projects and programs receiving federal funds in the MPO region shall be listed in the TIP and in the Statewide TIP. Funding identified in the HRMPO TIP is intended to be obligated for the federal Fiscal Years 2024-2027. To be included in the TIP, a project or program must be in the HRMPO's Constrained Long Range Plan (CLRP). The FY 2024-2027 TIP contains two sections:

- The Highway TIP, provided by VDOT and reviewed by MPO staff; and
- The Transit TIP developed by MPO staff in coordination with the Harrisonburg Department of Public Transportation (HDPT) and human mobility service providers (FTA Section 5310 applicants).

The appendices document compliance with MAP-21 Performance-Based Planning and Programming (PBPP) requirements, and how the TIP helps an MPO meet the Roadway and Transit Safety, Transit Asset Management, Pavement and Bridges, and Highway System Performance targets.

PUBLIC COMMENT

The draft FY 2024-2027 TIP was released for public comment on April 20, 2023, for the 21-day public comment period. HRMPO staff did not receive any comments.

ATTACHMENT

[HRMPO FY 2024-2027 TIP](#)

TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Ann Cundy, Director of Transportation

MEETING DATE: May 18, 2023

RE: **Policy Board Action Form #23-11 – 2045 Long Range Transportation Plan (LRTP) Approval**

RECOMMENDATION

Recommend that the Policy Board approve the 2045 Long Range Transportation Plan.

EXECUTIVE SUMMARY

The HRMPO has completed the 2045 Long Range Transportation Plan (LRTP) update. The planning process and development of the document have been a collaborative effort of HRMPO staff, VDOT, DRPT, the LRTP Working Group, and consultants Kimley-Horn and Avid Core. The 2045 LRTP must be approved this month in order for the MPO to remain in compliance with federal metropolitan planning requirements to update the Long Range Plan every five years.

Central to the 2045 LRTP update is the Constrained Long Range Plan (CLRP), which identifies the projected revenues and prioritized projects recommended to receive funding over the next 25 years. The CLRP will assist the region in the development of future competitive funding applications.

PHASE THREE PUBLIC ENGAGEMENT

The Policy Board released the draft 2045 LRTP for public comment on April 20, 2023. MPO staff hosted informational webinars on April 25, 2023 and a public open house on May 4, 2023 to share the LRTP. The draft document was available for public review online and at the following locations around the region:

- Harrisonburg City Hall
- Rockingham County Administration Center
- Dayton Town Hall
- Mt. Crawford Town Municipal Building
- Bridgewater Community Center
- Massanutten Regional Library (downtown Harrisonburg)

Advertising and promotion of the public comment period included legal ads and stories in *The Daily News Record* and *Nuevas Raices*, WHSV coverage, email communications to community partners and local elected officials, and social media (Facebook and LinkedIn) paid posts.

As of the date of this mailing (May 11, 2023) MPO staff has included all comments received in Appendix A, Public Comment. We will provide comments that we receive between May 12 and May 18 to the Policy Board as an addendum at the May 18, 2023 meeting.



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ATTACHMENTS

[2045 Long Range Transportation Plan](#)

[Appendix A- Filestage Comment Report](#)