



**Harrisonburg
Rockingham**
Metropolitan Planning
Organization

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HRMPO Policy Board Meeting Agenda July 20, 2023, 3:00 PM

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

To Join Meeting Via Zoom:

Meeting ID: 899 9276 2319 **** **Passcode:** 917676 **** **Dial In:** 301-715-8592

1. Call to Order
2. Approval of Minutes of the May 18 2023, Policy Board Meeting*
3. Public Comment
4. Election of Officers (Board Memo #23-6)*
5. FY24 Unified Planning Work Program Amendment (BAF #23-12)*
6. Presentation: Overview of Proposed SMART SCALE Policy Changes– Brad Reed, VDOT
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
 - d. Localities
8. Other Business
9. Upcoming Meetings
 - a. HRMPO TAC Meeting, Thursday, August 3, 2023, 2:00 p.m.
 - b. HRMPO Policy Board Meeting, Thursday, August 17, 2023, 3:00 p.m.
10. Adjournment

* Action needed



HRMPO Policy Board Minutes May 18, 2023, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street, Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Kevin Jones, FHWA	Bonnie Riedesel, CSPDC
Deanna Reed	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
✓ Laura Dent, Vice Chair	Rusty Harrington, Aviation	✓ Ansley Heller, CSPDC
✓ Dany Fleming	✓ Grace Stankus, DRPT*	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Bill Yates, JMU	
Ande Banks	Valerie Kramer, JMU	Others
Rockingham County	Alternates	✓ Tom Hartman, Harrisonburg
Casey Armstrong	Rhonda Cooper, Rockingham	✓ Kim Sandum, Shenandoah Alliance
✓ Rick Chandler, Chair	✓ Rachel Salatin, Rockingham	
✓ Stephen King	Cheryl Spain, Harrisonburg	
Town of Mt. Crawford	Ande Banks, Harrisonburg	
Neal Dillard	✓ Alex Wilmer, Bridgewater	
Town of Dayton	Robert Taylor, Mt. Crawford	
Earl Mathers	✓ Libby Clark, Mt. Crawford	
Town of Bridgewater	Christa Hall, Dayton	
Jay Litten	✓ Brad Reed, VDOT	
VDOT	✓ Don Komara, VDOT	
Todd Stevens	Matt Dana, VDOT	
	Jeff Lineberry, VDOT	
*Zoom Participants		

Call to Order

The May 18, 2023, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Rick Chandler. Pursuant to §2.2-3708.2 of the Code of Virginia, HRMPO Policy Board members may participate in meetings of the HRMPO or its committees through electronic communication means. Those who attended virtually are indicated by an asterisk; all others attended in-person.



Approval of Minutes

Chairperson Chandler presented the minutes from the April 20, 2023, HRMPO Policy Board meeting. Mr. King moved, seconded by Mr. Fleming, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Chandler opened the floor to the public for comments. Ms. Sandum stated that after living in Ireland for a year and a half, she has developed a greater appreciation for how beneficial roundabouts are and how they control the flow of traffic at roadway intersections. She felt roundabouts improve safety for drivers, pedestrians, and cyclists, improved the character of intersections and the way people drive, and are environmentally friendly. Ms. Sandum encouraged the development of additional roundabouts where feasible.

Appointment of Nominating Committee for Election of Officers

Chairman Chandler presented for consideration Appointment of Nominating Committee for Election of Officers. He appointed Stephen King, Ande Banks, and Don Komara to the Nominating Committee. Chairman Chandler stated that the Nominating Committee will present their nominations to be voted on at the next Policy Board meeting.

Approval of FY24 Unified Planning Work Program (UPWP) (BAF#23-8)

Chairperson Chandler presented for consideration the FY24 Unified Planning Work Program (UPWP). Ms. Cundy gave a brief review on the Draft FY24 UPWP, noting that the UPWP identifies all activities to be undertaken by the HRMPO for FY24, and is required for all federal funding assistance. She noted that the draft FY24 UPWP was released by the Policy Board at their April 20, 2023, meeting for the 21-day public comment period. Ms. Cundy stated that staff has not received any public or agency comments during the comment period to date. Mr. Fleming moved, seconded by Ms. Dent, to approve the FY24 UPWP. The motion was carried by unanimous vote.

Approval of FY21-24 Transportation Improvement Program (TIP) Amendment (BAF #23-9)

Chairperson Chandler presented for consideration the FY21-24 Transportation Improvement Program (TIP) Amendment. Ms. Heller gave a brief review on the TIP Amendment. She noted that the

Amendment reflects changes in funding for three grouping categories in the FY21-24 TIP and reviewed the three grouping categories. Ms. Heller stated that the TIP Amendment was released by the Policy Board at their April 20, 2023, meeting for the 21-day public comment period and to date, staff has not received by public or agency comments. Mr. King moved, seconded by Mr. Fleming, to approve the FY21-23 TIP Amendment. The motion carried unanimously.

Approval of FY24-27 Transportation Improvement Program (TIP) (BAF#23-10)

Chairperson Chandler presented the FY24-27 Transportation Improvement Program (TIP). Ms. Heller gave a review of the TIP, noting that it is the region's fiscally-constrained four-year programming document for all transportation and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant." She noted that under Federal regulations, all transportation projects and programs receiving federal funds in the MPO region shall be listed in the TIP and in the Statewide TIP. Ms. Heller noted that the draft TIP was released by the Policy Board at their April 20, 2023, meeting for the 21-day public comment period. She stated that staff has not received any public or agency comments during the comment period to date. Mr. King moved, seconded by Mr. Fleming, to approve the FY24-27 TIP. The motion was carried by unanimous vote.

Approval of HRMPO 2045 Long Range Transportation Plan (LRTP) (BAF#23-11)

Chairperson Chandler presented for consideration the HRMPO 2045 Long Range Transportation Plan (LRTP). Ms. Cundy stated that the LRTP has been completed and was released by the Policy Board for public comment on April 20, 2023. Ms. Cundy gave a review on the LRTP, noting that staff hosted informational webinars, held a public open house to share the LRTP, and was made available for public review online and at several locations around the region. She stated that advertising and promotion of the public comment period included legal notices and stories in *The Daily News Record* and *Nuevas Raices*, WHSV coverage, email communications to community partners and local elected officials, and social media (Facebook and LinkedIn) paid posts. Ms. Cundy stated that as of May 11, 2023, MPO staff has included all comments received in Appendix A, Public Comment. She distributed and reviewed an updated copy of Appendix A, Public Comment, noting that additional comments were received after May 11th and are highlighted in yellow (Appendix A, Public Comment attached to file minutes). She noted that staff had made some corrections and revisions to the draft plan in response to some comments. Discussion ensued regarding multiple comments to amend the Erickson Avenue improvements to add bike lanes on both sides from US-33 to the city limits to a shared use path, due to Erickson Avenue being such a congested road, and whether to consider a feasibility study regarding



the project. After discussion, Ms. Dent moved, seconded by Mr. King, to amend the LRTP by removing Project #9, Erickson Avenue Improvements to Add Bike Lanes to Both Sides from US-33 to WCL, from the Constrained Long Range Transportation Plan, and adding it to the List of Proposed Studies, and to approve the LRTP as amended. Motion carried unanimously.

Agency Updates

Virginia Department of Transportation (VDOT)

Mr. Reed announced that the Commonwealth Transportation Board (CTB) will hold a meeting on May 23, 2023, in Culpeper, 8:30 a.m., and will be reporting on the consensus scenario for the SMART SCALE grant program at that meeting. He stated that a kickoff meeting will be held next week for the Project Pipeline studies in the HMRPO area and reported on the projects.

Mr. Komara reported on the following:

- Reported on the CTB public meeting that was held on May 3, 2023, at Blue Ridge Community College, regarding the Draft FY23-28 Six-Year Improvement Program, noting that it was well attended.
- Reported on the status of the Route 33 and Route 720 Smithland Road bridge projects, noting that both projects were moving along;
- Reported on the Route 259 bridge replacement project in the Town of Broadway, noting that the project is ahead of schedule;
- Reported on the status of the four-lane widening on Route 11 and the right-of-way negotiations;
- Gave an update on the bids for the Route 33 west curb widening project, Rawley Pike towards West Virginia; and
- Reported on the Revenue Sharing and Transportation Alternatives (TAP) Programs.

City of Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on the Transit Strategic Plan development process, noting that a stakeholder meeting will be held on May 26th. He noted that the process is anticipated to last approximately a year. Mr. Gatobu gave an update on electric school buses and chargers, noting that the buses are in production and tentatively scheduled to be received by December.



Localities

City of Harrisonburg Department of Public Works

Mr. Hartman reported on paving projects in the City. He gave a status update on roadway reconfigurations and the public questionnaire that was released for the month of April to serve as a tool to collect public comments. Mr. Hartman stated that the majority of the responses from the survey were in support of the configurations. He noted that the City is currently working on 10 transportation focused design projects.

Upcoming Meetings

Chairperson Chandler announced the following upcoming meetings: HRMPO TAC meeting will be held on June 1, 2023, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on June 15, 2023, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, a motion for adjournment was unanimously passed at 4:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



**Harrisonburg
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Staunton, VA 24401

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TO: Harrisonburg-Rockingham MPO Policy Board
FROM: Ann Cundy, Director of Transportation
MEETING DATE: July 20, 2023
RE: **Board Memo #23-6 – Election of Officers**

EXECUTIVE SUMMARY

The terms of the current HRMPO Policy Board Chair and Vice Chair expired on June 30, 2023. The Board must elect a Chair and Vice-Chair to fill the vacant seats for the next term.

The Chair and Vice Chair must be elected officials, and shall serve for two years, or until their successors are elected. A City representative and a County or Town representative shall serve as either Chair or Vice Chair; however, in no case shall both offices be filled with representatives from the same locality at the same time. For the purposes of this section, County and Towns are considered to be one locality. The Secretary-Treasurer shall be the CSPDC Executive Director.

Policy Board Chair Rick Chandler appointed a nominating committee at the May 18, 2023, meeting to identify proposed new officers for the Policy Board.



TO: Harrisonburg-Rockingham MPO Policy Board
FROM: Ann Cundy, Director of Transportation
MEETING DATE: July 20, 2023
RE: **Policy Board Action Form #23-12 – FY24 Unified Planning Work Program Amendment**

RECOMMENDATION

Recommend that the Policy Board release the amended FY24 UPWP for 21 days of public comment.

EXECUTIVE SUMMARY

This FY24 UPWP Amendment moves \$7,920 from the FHWA PL contingency and \$3,394 from the FTA 5303 Long Range Planning work element into the Administrative work element to cover the \$11,314 cost of migrating the HRMPO website to the Wordpress platform. Staff requests that the Policy Board release the Amendment for 21 days of public comment.

WEBSITE MIGRATION

Following the Policy Board's approval of the FY24 UPWP in May 2023, staff learned that our Drupal-based HRMPO website (www.hrvampo.org) could no longer be hosted by our IT contractor. In order to migrate the website content and rebuild the wireframe (the site's structure), we have issued a task order to Avid Core to rebuild the HRMPO website in Wordpress.

We are taking this opportunity to improve the site by implementing Google Analytics, improving its ADA-compliance, and setting up Google Translate functionality to make the site more accessible to those with limited English proficiency.

Staff anticipates completing the migration and launching the migrated website in October 2023.

ATTACHMENTS

[Draft FY24 UPWP Amendment](#)