



## **HRMPO Policy Board Meeting Agenda**

**April 20, 2023, 3:00 p.m.**

Rockingham County Administration Center  
20 East Gay Street  
Harrisonburg, VA 22802

### **To Join Meeting Via Zoom:**

**Meeting ID:** 865 0550 5914   \*\*\*\*   **Passcode:** 742726   \*\*\*\*   **Dial In:** 301-715-8592

1. Call to Order
2. Approval of Minutes of the March 16 2023, Policy Board Meeting\*
3. Public Comment
4. FY24 Unified Planning Work Program (UPWP) Release for Public Comment (BAF #23-4)\*
5. FY 21-24 Transportation Improvement Program (TIP) Amendment Release for Public Comment (BAF #23-5)\*
6. FY 2024-2027 Transportation Improvement Program (TIP) Release for Public Comment (BAF #23-6)\*
7. Draft 2045 Long Range Transportation Plan (LRTP) Release for Public Comment (BAF #23-7)\*
8. Presentation: Town of Mt. Crawford Comprehensive Plan and Non-Motorized Infrastructure Plan – Zach Beard, CSPDC
9. Agency Updates
  - a. VDOT
  - b. DRPT
  - c. HDPT
  - d. Localities
10. Other Business
11. Upcoming Meetings
  - a. HRMPO TAC Meeting, Thursday, May 4, 2023, 2:00 p.m.
  - b. HRMPO Policy Board Meeting, Thursday, May 18, 2023, 3:00 p.m.
12. Adjournment

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\* Action needed



## HRMPO Policy Board Minutes March 16, 2023, 3:00 p.m.

Rockingham County Administration Center  
20 East Gay Street, Harrisonburg, VA 22802

<b>Voting Members</b>	<b>Non-Voting Members</b>	<b>Staff</b>
<b>City of Harrisonburg</b>	Kevin Jones, FHWA	✓ Bonnie Riedesel, CSPDC*
Deanna Reed	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
✓ Laura Dent, Vice Chair	Rusty Harrington, Aviation	✓ Ansley Heller, CSPDC
✓ Dany Fleming	✓ Grace Stankus, DRPT*	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Bill Yates, JMU	
Ande Banks	✓ Valerie Kramer, JMU	<b>Others</b>
<b>Rockingham County</b>	<b>Alternates</b>	✓ Tom Hartman, Harrisonburg
Casey Armstrong	Rhonda Cooper, Rockingham	✓ Burgess Lindsey, VDOT
✓ Rick Chandler, Chair	Rachel Salatin, Rockingham	✓ Jeremy Mason, VDOT
✓ Stephen King	Cheryl Spain, Harrisonburg	✓ Kim Sandum, Shenandoah Alliance
<b>Town of Mt. Crawford</b>	Ande Banks, Harrisonburg	✓ Brent Finnegan, Harrisonburg*
✓ Neal Dillard	✓ Alex Wilmer, Bridgewater	
<b>Town of Dayton</b>	Robert Taylor, Mt. Crawford	
Vacant	✓ Christa Hall, Dayton*	
<b>Town of Bridgewater</b>	✓ Brad Reed, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
<b>VDOT</b>	Don Komara, VDOT	
✓ Todd Stevens	Matt Dana, VDOT	
	Wood Hudson, DRPT	
*Zoom Participants		

### Call to Order

The March 16, 2023, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Rick Chandler. Pursuant to §2.2-3708.2 of the Code of Virginia, HRMPO Policy Board members may participate in meetings of the HRMPO or its committees through electronic communication means. Those who attended virtually are indicated by an asterisk; all others attended in-person. A voting member who participated by Zoom per the HRMPO Resolution (outlining electronic participation when the member is unable to attend the meeting) will provide a qualifying reason for participating electronically, which will be recorded in written form and attached to the file minutes.

### **Approval of Minutes**

Chairperson Chandler presented the minutes from the February 16, 2023, HRMPO Policy Board meeting. Mr. Fleming moved, seconded by Mr. Dillard, to approve the minutes as presented. Motion carried unanimously.

### **Public Comment**

Chairperson Driver opened the floor to the public for comments. There were no comments from the public.

### **FY24 Unified Planning Work Program (UPWP) Development (PB Memo #23-3)**

Chairperson Chandler presented the draft FY24 Unified Planning Work Program (UPWP) Development. Ms. Cundy gave a brief review on the draft FY24 UPWP, noting that it is the annual work program and budget for the MPO. She stated that the draft UPWP details the upcoming fiscal year administrative and planning activities, as well as the federal, state, and local funding that comprises the budget. She reviewed the FY24 allocations of FHWA PL and FTA 5303 funding for the upcoming fiscal years. Ms. Cundy noted that in FY24, the MPO's programmatic focus will shift to beginning a corridor study along Dinkel and Mt. Crawford Avenue in Rockingham County and the Town of Bridgewater, as well as updates to the Rockingham County Comprehensive Plan. Questions were raised on upcoming projects and funding for different tasks in the UPWP. Ms. Cundy reviewed the public comment process and next steps, noting that final approval of the UPWP will be considered by the Policy Board at their May 18, 2023 meeting.

### **FY 2024-2027 Transportation Improvement Program (TIP) Updates (PB Memo #23-4)**

Chairperson Chandler presented the FY 2024-2027 Transportation Improvement Program (TIP) Updates. Ms. Heller gave a review of the TIP, noting that it is the region's federally-required fiscally constrained four-year programming document for all roadway and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant." She noted that staff administratively modified the current FY21-FY24 TIP, and are developing a new TIP for FY24-FY27. Ms. Heller stated that staff included the Transit Asset Management (TAM) performance targets for the Harrisonburg Department of Public Transportation (HDPT) in the TIP. She noted that staff will present a draft document to the TAC and Policy Board in April 2023 to release for public comment.



### **HRMPO 2045 Long Range Transportation Plan (LRTP) Update (PB Memo #23-5)**

Chairperson Chandler presented the HRMPO 2045 Long Range Transportation Plan (LRTP) Update. Ms. Cundy gave a review of the Draft LRTP, noting that it must be updated every five years and must be approved by May 16, 2023, in order for the region to remain in compliance with metropolitan planning requirements in the Code of Federal Regulations. She stated that the current LRTP assures that construction projects in our region continue to receive federal funding. Ms. Cundy noted that the LRTP is comprised of seven chapters and appendices that documents the HRMPO region's existing conditions, transportation system needs, identification and evaluation of projects to address those needs, and the public engagement process the MPO undertook for the plan update. Ms. Heller stated that staff and consultants Avid Core have developed an Engagement Plan for Phase 3, which begins on April 20, 2023. She noted that the Engagement Plan focuses on sharing the draft LRTP in print at multiple locations around the region, and via using an online document reviewing platform called Filestage, which allows the public to read the LRTP and leave comments anywhere in the document. Ms. Cundy noted that staff will begin to advertise the public engagement events prior to April 20 to assure that community members have adequate notification of the opportunities to review the plan and attend events. She stated that staff will host two webinars on April 25, 2023, midday and in the evening; and an in-person Open House at the Rockingham County Administration Center on May 4, 2023, from 4:30-6:30 p.m. on the LRTP document. Discussion ensued regarding the LRTP and the public engagement process. Ms. Cundy reviewed the next steps, noting that a final draft on the 2045 LRTP will be presented to the Policy Board on April 20, 2023, to release for public comment.

### **Agency Updates**

#### **Virginia Department of Transportation (VDOT)**

Mr. Stevens reported on the following:

- Announced that the Commonwealth Transportation Board (CTB) has tentatively scheduled a public hearing on May 6, 2023, 4:00 p.m., at Blue Ridge Community College, to consider public comments on the FY23-28 Six-Year Improvement Program. He stated that the program allocates public funds to highway, road, bridge, rail, bicycle, pedestrian, and public transportation projects. Mr. Stevens stated that the CTB will select the final list of scored projects to be included in the six-year program following the public meetings;
- Gave an update on the Route 682 (Friedens Church Road) bridge project in Mt. Crawford;
- Reported on the Route 720 Smithland Road bridge project over Interstate 81 in Rockingham County, noting that the bridge is almost completely demolished, and the project is making process;



- Gave an update on the Route 259 bridge replacement project in the Town of Broadway, noting that the project is ahead of schedule;
- Reported on the Route 259 safety improvement project, noting that construction will resume on the project at the end of March;
- Gave an update on the Route 33 bridge construction project at Exit 247, noting that completion is tentatively scheduled for 2026; and
- Reported on the following projects scheduled for advertisement: a curb widening project at Route 33, Raleigh Pike towards West Virginia, with advertisement scheduled in May; announced that an additional project on Route 682, Friedens Church Road, was recently awarded; and reported that the Route 11 south project at the Rockingham County Fairgrounds is scheduled for advertisement late fall.

Mr. Reed reported on SMART SCALE, noting that the Commonwealth Transportation Board (CTB) is currently deliberating on the final scenario for the SMART SCALE project prioritization program to identify projects that will be included in the upcoming Six Year Improvement Program (SYIP). He noted that public meetings are held across the state on project priorities and the SYIP. Mr. Reed stated that a final SYIP will be presented to the CTB for adoption in June 2023. He stated that the CTB updates the SYIP each fiscal year and as revenue estimates are updated, new priorities are identified, and existing projects will advance. Upon a question regarding funding, Mr. Reed explained the SMART SCALE funding process and how funds are allocated.

#### **Virginia Department of Rail and Public Transportation (DRPT)**

Ms. Stankus reported on FTA 5303 grant applications, noting that applications are due May 1, 2023. She announced two discretionary grant opportunities currently available to eligible applicants throughout the state: FY23 Federal Transit Administration (FTA) Buses and Bus Facilities; and FY23 FTA Low or No Emission Vehicle Program. She noted that applications are due on April 13<sup>th</sup>, and DRPT is available for assistance if needed.

#### **City of Harrisonburg Department of Public Transportation (HDPT)**

Mr. Gatobu gave an update on the Microtransit Feasibility Study. He stated that HDPT is considering a new public transportation service which would be an on-demand real-time ride-sharing program that would provide short trips within particular zones of the City. Mr. Gatobu noted that this would be a new service in addition to the current HDPT bus and paratransit services. He stated that a survey

will be available on DRPT's website next week on how microtransit can better serve the community. Mr. Gatobu reported on the Transit Strategic Plan, noting that a kick-off meeting for the Plan will be held next week.

### **Localities**

#### **City of Harrisonburg Department of Public Works**

Mr. Hartman reported on roadway reconfigurations in the City of Harrisonburg, noting that roadway reconfigurations play a role in the City's efforts toward safer roads and a more connected network of bicycle and pedestrian infrastructure. He stated that roadway reconfiguration efforts seek to improve safety and operations on roads through modifying the use of the existing pavement to change the number and alignment of lanes. Mr. Hartman reported on the three roadway corridors being considered for reconfiguration. He announced that the City of Harrisonburg Public Works will host a public open house on March 30, 2023, 4:30 p.m. to 7:30 p.m., in the Lucy F. Simms Continuing Education Center Auditorium in Harrisonburg, where the public may learn more and ask questions about the roadway reconfiguration projects. Mr. Hartman reported on SMART SCALE projects for the City of Harrisonburg, noting that last week the City of Harrisonburg Department of Public Works staff met with Commonwealth Transportation Board (CTB) members regarding eligible projects for the City.

#### **Town of Bridgewater**

Mr. Wilmer gave an update on the status of the Town of Bridgewater's Highway Safety Improvement Program (HSIP) grants, which are for projects that are geared toward pedestrian and bicycle safety.

#### **Town of Mt. Crawford**

Mr. Dillard announced that the Town of Mt. Crawford has completed construction of its boat launch on the North River with the access point directly behind the Town Municipal Building. He stated that bringing a boat landing to Mt. Crawford will give residents and visitors another opportunity for recreational use. Mr. Dillard announced that the Town will hold a dedication of the boat launch on Thursday, March 30, 2023, at 2:00 p.m.



### **Upcoming Meetings**

Chairperson Chandler announced the following upcoming meetings: HRMPO TAC meeting will be held on April 6, 2023, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on April 20, 2023, at 3:00 p.m.

### **Adjournment**

There being no further business to come before the HRMPO Policy Board, a motion for adjournment was unanimously passed at 4:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy  
Director of Transportation



**TO:** Harrisonburg-Rockingham MPO Policy Board

**FROM:** Ann Cundy, Director of Transportation

**MEETING DATE:** April 20, 2023

**RE:** **Policy Board Action Form #23-04 – Consideration of the Draft FY24 Unified Planning Work Program (UPWP) Release for Public Comment**

**RECOMMENDATION:**

Recommend that the Policy Board release the Draft FY24 UPWP for public comment.

**EXECUTIVE SUMMARY:**

The Unified Planning Work Program (UPWP) for transportation planning identifies all activities to be undertaken by the HRMPO within the Metropolitan Planning Area for FY24, and is required for all federal funding assistance. Work tasks within the UPWP are reflective of issues and concerns originating from transportation agencies at the federal, state, regional, and local levels.

HRMPO staff prepared the FY24 Draft UPWP in coordination with VDOT and DRPT and it was reviewed by the TAC at their April 6<sup>th</sup> meeting, where the TAC recommended the Policy Board release the UPWP for public comment.

The FY24 UPWP makes three important changes from FY23 activities:

1. It shifts funding for staff hours and consultant contract to short range planning to conduct a small area study;
2. It combines Public Outreach with Administrative support into one Administrative Activities work element; and
3. It commits at least 2.5% of PL and 5303 funds to Complete Streets planning activities as required under the Bipartisan Infrastructure Law (BIL).

The funding allocations for FY 2024, and the previous year are presented in the table below:

Revenues	FY 2023	FY 2024
FHWA PL	\$192,567	\$203,608
PL Carryover	\$122,262	\$141,383
FTA 5303	\$109,525	\$110,616
FTA 5303 Carryover	\$72,680	\$75,000*
Totals	\$497,034	\$530,606

\*Estimate

ATTACHMENT: [Draft FY24 UPWP](#)





**TO:** Harrisonburg-Rockingham MPO Policy Board

**FROM:** Ansley Heller, Transportation Planner

**MEETING DATE:** April 20, 2023

**RE:** **Policy Board Action Form #23-05 – FY 21-24 Transportation Improvement Program (TIP) Amendment**

#### RECOMMENDATION

Staff has prepared an amendment to the FY21-24 Transportation Improvement Program (TIP) to reflect maintenance grouping block adjustments from the FY22-FY26 Statewide Transportation Improvement Program (STIP).

#### TIP ADMINISTRATIVE MODIFICATIONS

The modification highlights three groupings and reflects changes in funding in each category:

- The Traffic and Safety Operations Grouping reflects changes in funding for preventative maintenance for bridges between FY21 and FY22
- The Preventative Maintenance and System Preservation category reflects changes in funding for STP/STBG between FY21-22
- the Preventative Maintenance for Bridges category reflects changes in funding between FY21 through FY24

The modifications are reflected on p. 26 of the document.

#### NEXT STEPS

Staff will release the FY21-24 TIP Amendment for a 21-day public comment period and present the amendment and any public comment received to the Policy Board for approval at the next scheduled Board meeting.

#### ATTACHMENT

[FY21-24 TIP Amendment](#)

**TO:** Harrisonburg-Rockingham MPO Policy Board

**FROM:** Ann Cundy, Director of Transportation

**MEETING DATE:** April 20, 2023

**RE:** **Policy Board Action Form #23-06 – HRMPO Fiscal Year 2024-2027 Transportation Improvement Program (TIP) Release for Public Comment**

#### RECOMMENDATION

Recommend that the Policy Board release the Draft FY 2024-2027 Transportation Improvement Program (TIP) for the 21-day public comment period.

#### EXECUTIVE SUMMARY

The Virginia Department of Transportation (VDOT) and the Department of Rail and Public Transportation (DRPT) requested the HRMPO review and approve the FY 2024 – 2027 TIP. The TIP is the region's fiscally-constrained four-year programming document for all transportation and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant."

Under Federal regulations U.S.C Title 23 and 49, all transportation projects and programs receiving federal funds in the MPO region shall be listed in the TIP and in the Statewide TIP. Funding identified in the HRMPO TIP is intended to be obligated for the federal fiscal years 2024 – 2027. To be included in the TIP, a project or program must be in the HRMPO's Constrained Long Range Plan (CLRP). The FY 2024 – 2027 TIP contains two sections:

- The Highway TIP, provided by VDOT and reviewed by MPO staff; and
- The Transit TIP developed by MPO staff in coordination with the Harrisonburg Department of Public Transportation (HDPT) and human mobility service providers (FTA Section 5310 applicants).

The appendices document compliance with MAP-21 Performance-Based Planning and Programming (PBPP) requirements, and how the TIP helps an MPO meet the Roadway and Transit Safety, Transit Asset Management, Pavement and Bridges, and Highway System Performance targets.

#### NEXT STEPS

- May 18– Policy Board approves the FY 2021-2024 TIP

#### ATTACHMENT

[Draft HRMPO FY 2024-2027 TIP](#)



**TO:** Harrisonburg-Rockingham MPO Policy Board

**FROM:** Ann Cundy, Director of Transportation

**MEETING DATE:** April 20, 2023

**RE:** **Policy Board Action Form #23-07 – Draft 2045 Long Range Transportation Plan (LRTP) Release for Public Comment**

#### RECOMMENDATION

Recommend that the Policy Board release the Draft 2045 Long Range Transportation Plan for public comment.

#### EXECUTIVE SUMMARY

HRMPO staff presents the Policy Board with the Draft 2045 LRTP. This draft incorporates comments provided by the Policy Board, the TAC, and the LRTP Working Group. Staff requests that the Policy Board release the draft LRTP for public comment as required by the [HRMPO Public Participation Plan](#).

Members of the public can review and comment on the document online, or peruse a print document at the following locations:

- Harrisonburg City Hall
- Rockingham County Administration Center
- Town of Dayton City Hall
- Mt. Crawford Town Municipal Building
- Bridgewater Community Center
- Massanutten Regional Library (downtown Harrisonburg)

#### SCHEDULE

During the final phase of the LRTP update process, HRMPO is hosting the following public engagement events:

- April 25, 2023 – LRTP Webinars, 12:00 p.m. and 7:00 p.m. ([registration required](#))
- May 4, 2023 – Public Open House at Rockingham County Administration Center, 4:30 p.m. – 6:30 p.m.
- May 18, 2023 – Policy Board Meeting. HRMPO staff presents the record of public comment to the Board and requests approval of the 2045 LRTP
- By June 1, 2023—Staff addresses final changes requested by the Policy Board and submits the 2045 LRTP to state and federal agencies for concurrence

#### ATTACHMENTS

[Draft 2045 Long Range Transportation Plan](#)  
[Draft 2045 LRTP Appendices](#)