

# FY 2024

## Harrisonburg-Rockingham MPO

*Work Program Annual Report*

*FY 2024*

*Submitted November 2024*

The MPO approved its FY 2024 Unified Planning Work Program (UPWP) in May 2023. The MPO Work Program Progress Report provides a short summary of each activity for the year.

<b>Task 1.01</b>	<b>Budget</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Program Administration and Public Outreach	\$84,930	\$88,839.41	105%	13

**1.01. Program Administration and Public Outreach**

- Provided efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and maintained a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordinated with VDOT and DRPT staff, HRMPO staff, TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Supported administrative activities of the HRMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Managed on-call consultants to provide technical support and project development for the HRMPO and its member localities.
- Developed the FY 2025 UPWP and managed the FY 2024 UPWP.
- Processed UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).
- Facilitated data sharing between the MPO, VDOT, and public transportation providers to advance the efficient use of resources and inform state, regional, and local decision-making.
- Facilitated participation by community members in HRMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Assured environmental justice and Title VI compliance in all work plans and activities, including the identification of underserved communities.

- Evaluated the effectiveness of the PPP and Title VI Plan for engaging transportation-disadvantaged communities in the decision-making process.
- Maintained the HRVAMPO.org website with timely information regarding ongoing activities, scheduled events, regional transportation issues, and planning documents.
- Completed migration of the HRVAMPO.org website to the WordPress hosting platform and implemented accessibility improvements.
- Supplemented face-to-face information sharing with Virtual Public Involvement (VPI) technology while ensuring continued participation by individuals without access to computers and mobile devices.

<b>Task 2.01</b>	<b>Budget</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Long Range Planning	\$59,000	\$29,795	50%	15

**2.01. Long Range Planning**

- Carried out a 3-C process for updating the region’s LRTP, while maintaining consistency with federal requirements as necessary, and incorporated both highway and transit project changes as appropriate.
- Implemented the long-range planning process in support of the LRTP.
- Maintained the existing LRTP for an integrated multi-modal transportation system.
- Developed materials and process for public engagement phase and concluded phases I, II, and III public engagement for the LRTP.
- Supported an on-going Performance-Based Planning Program.
- Updated and evaluated the HRMPO Bicycle and Pedestrian Plan and continued work to develop and refine recommendations for a comprehensive network of cycling and pedestrian facilities connecting neighborhoods, communities, and key destination points and prioritize those recommendations.
- Advanced programs to promote bicycle safety to non-English speaking or limited English proficiency residents of region.
- Organized and attended community outreach events to promote bicycle and pedestrian modes of travel.
- Staffed and fund the annual Harrisonburg and Rockingham Bike-Walk Summit.

- Sought state and federal funds to further bicycle/pedestrian programs in the region (e.g., VDOT’s Safe Routes to School program, DCR’s Trails and Outdoors Fund grants, VDOT’s Transportation Alternatives Program, DMV’s Governor’s Highway Safety grants).
- Maintained the bicycle/pedestrian program web page on the HRMPO website, and the Bike-the-Valley website for posting information and soliciting feedback.

<b>Task 2.02</b>	<b>Budget</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Short Range Planning	\$151,897	\$114,530	75%	16

**2.02. Short Range Planning**

- Created and maintained a current HRMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Updated the TIP with Highway, transit, and non-motorized TIP adjustments and amendments.
- Conducted evaluation of potential FY24 Small Area Studies.
- Products completed under this task also included analysis, reports, mapping, design documents for corridor/interchange/intersection studies. Small Area studies are intended to advance projects in the MPO’s 2045 Long Range Transportation Plan, local comprehensive plans, or economic development plans.

<b>Task 2.03</b>	<b>Budget</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Local, State, and Federal Agency Assistance	\$82,000	\$37,652	46%	18

**2.03. Local, State, and Federal Agency Assistance**

- Developed SMART SCALE applications in partnership with localities and VDOT for the Round 6 application cycle.
- Identified, wrote, and administered transportation-related grants for HRMPO member localities, including the Transportation Alternatives/Safe Routes to School and Highway Safety Improvement Program grants.
- Assisted localities with updates to Comprehensive Plans or other planning documents related to transportation.
- Assisted in the completion of any special transportation related study or project for any transportation mode for the HRMPO localities as requested, including the I-81 Corridor Improvement Program.
- Responded to specific planning work items as were requested by FTA, FHWA, DRPT and VDOT including, but not limited to multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attended state and federal agency or non-governmental organization-sponsored training, workshops, seminars, and conferences relative to transportation planning.
- Updated the Policy Board, TAC and other regional stakeholders on the IIJA and new funding programs as information became available along with feedback regarding legislative activities will be shared with appropriate state and federal agencies.
- Provided general transportation-related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by HRMPO localities or the HRMPO Policy Board/TAC for all modes of travel.
- Provide updates to member localities on opportunities to expand electric and other alternative fuel infrastructure in the region.

<b>Task 2.04</b>	<b>Budget</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Transit Planning	\$85,000	\$85,000	100%	19

**2.04. Transit Planning**

- Monitored the current Transit Strategic Plan to ensure compliance.
- Oversaw the process of developing and completing a new Transit Strategic Plan to improve routes and service for riders.
- Participated in the Rockingham County Transit Feasibility Study to analyze system connectivity gaps and evaluate potential solutions to provide all HRMPO-area populations with adequate access to essential services throughout the region.
- Coordinated transit planning with the HRMPO.

<b>Task 3.0</b>	<b>BUDGET</b>	<b>Billed</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Contingency--Highway	\$39,205	\$0	0%	19