



HRMPO

Fiscal Year 2026

Unified Planning Work Program

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Title

HRMPO Fiscal Year 2026 Unified Planning Work Program

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This Report is prepared on behalf of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) through a cooperative process involving the City of Harrisonburg and the Harrisonburg Department of Public Transportation (HDPT), the County of Rockingham, the Town of Bridgewater, the Town of Dayton, the Town of Mt. Crawford, Virginia, the Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, the Federal Highway Administration, and the Federal Transit Administration.

The preparation of this work program was financially aided through grants from the Federal Highway Administration, the Federal Transit Administration, the Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, and the five localities comprising the HRMPO. The Central Shenandoah Planning District Commission provides administrative support and technical assistance.

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INTRODUCTION

Basis for Work Program

The Unified Planning Work Program (UPWP) for transportation planning identifies all activities to be undertaken by the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) within the Metropolitan Planning Area (MPA) for Fiscal Year (FY) 2026 from July 1, 2025, to June 30, 2026. The UPWP documents the HRMPO's annual work activities and budget and is required as a condition for all federal transportation funding and transportation planning assistance by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) regulations.

Transportation planning activities address highway, transit, and non-motorized modes of travel. The UPWP incorporates suggestions from federal funding agencies, state transportation agencies, transit operating agencies, local governments participating in the HRMPO, and the public through the public involvement process. The HRMPO's 2045 Long Range Transportation Plan (LRTP) planning goals provide a basis for evaluating transportation needs and projects and reflect the priorities of the HRMPO jurisdictions. Federal law requires that MPOs address ten planning factors in the metropolitan planning process:

- **Economic Vitality:** Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency
- **Safety:** Increase the safety of the transportation system for motorized and non-motorized users
- **Security:** Increase the security of the transportation system for motorized and non-motorized users
- **Accessibility:** Increase the accessibility and mobility of people and freight
- **Environmental Quality:** Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
- **Connectivity:** Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight
- **Efficiency:** Promote efficient system management and operation
- **Maintenance:** Emphasize the preservation of the existing transportation system
- **Resiliency and Reliability:** Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation
- **Travel and Tourism:** Enhance travel and tourism

The HRMPO planning priorities are:

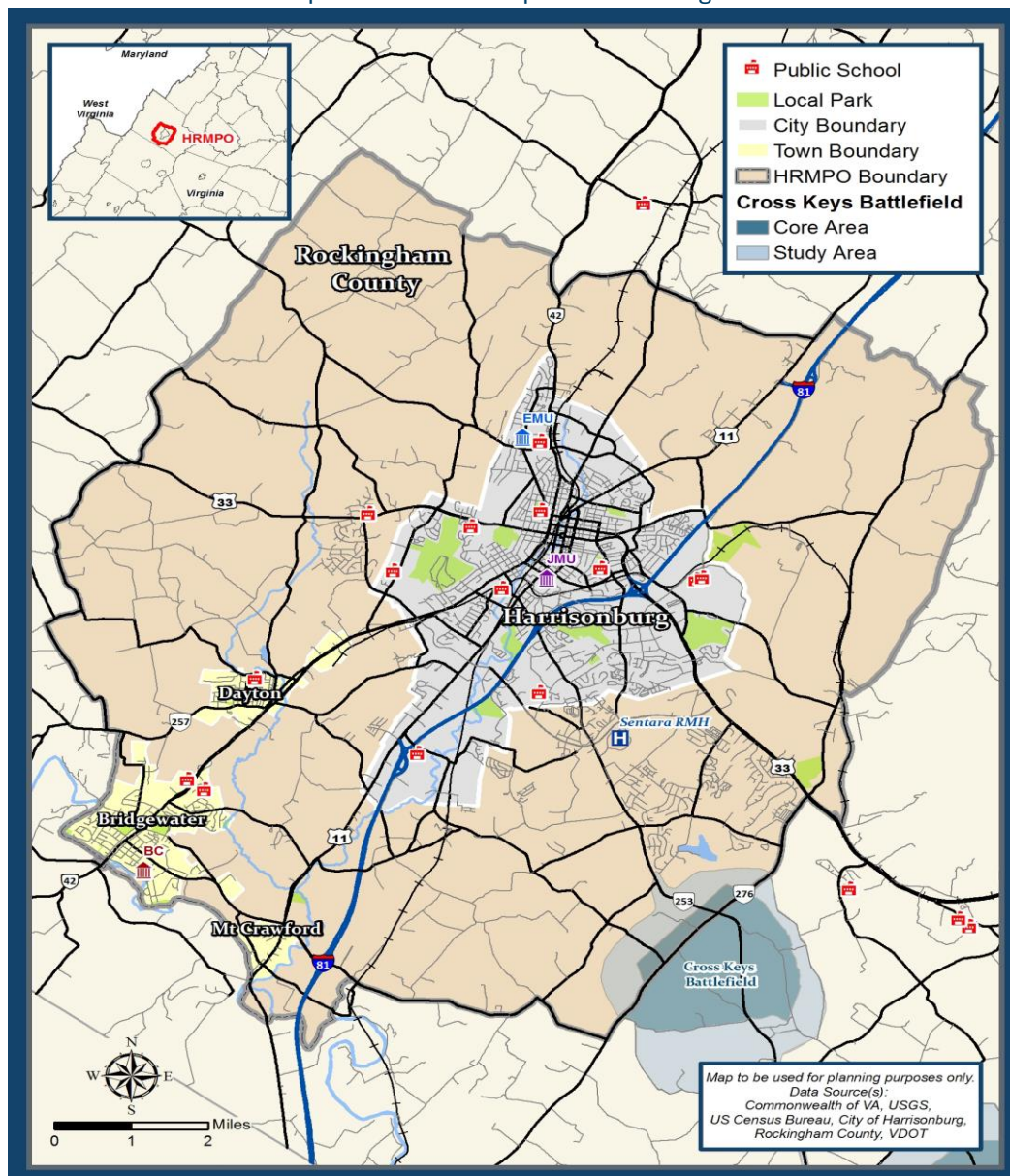
- **Safety and Accessibility.** Maintain and enhance the safety and accessibility of the existing transportation system to provide a high quality of service for all modes and all users of the HRMPO region.
- **Economic Development.** Support and improve the economic vitality of the region by encouraging a transportation system that provides access to jobs, education, and attracts businesses and entrepreneurs to the region. Ensure connectivity of the transportation system across modes for the transport of both people and goods.
- **Environment.** Improve quality of life by protecting and enhancing historic and natural resources, promoting energy conservation, maintaining air quality, and expanding regional recreation networks.

- Land Use Coordination. Encourage the coordination of land use and transportation planning for transportation improvements to support future growth.
- Congestion Mitigation. Maintain existing transportation systems and facilities and promote efficient system management.

Metropolitan Planning Area

The HRMPO Metropolitan Planning Area (MPA) consists of the City of Harrisonburg, the towns of Bridgewater, Dayton, and Mt. Crawford, and a portion of Rockingham County surrounding these jurisdictions (see **Map 1**). The Harrisonburg-Rockingham MPA encompasses a land area of 106 square miles and had a population of 135,571 following the 2020 Census.

Map 1. HRMPO Metropolitan Planning Area



Organization of the HRMPO

The HRMPO is the organization responsible for conducting the continuing, comprehensive, and coordinated (3-C) planning process for the Harrisonburg urbanized area in accordance with requirements of Title 23 U.S.C. Section 134 enacted through the Federal Highway Act of 1962, and Section 8 of the Federal Transit Act. The HRMPO is the official Metropolitan Planning Organization for the Harrisonburg urbanized area, designated by the Governor of Virginia, under Section 134 of the Federal Aid Highway Act, and the joint metropolitan planning regulations of FHWA and FTA. The policy making body of the HRMPO is its Board, which consists of twelve (12) voting members. The voting membership of the Policy Board consists of five (5) members from the City of Harrisonburg; three (3) members from Rockingham County; one (1) member from the Town of Bridgewater; one (1) member from the Town of Dayton; one (1) member from the Town of Mt. Crawford; and one (1) member from the Virginia Department of Transportation (VDOT). Member jurisdictions have also provided for alternate voting members from staff and administration.

Other agencies with non-voting membership on the HRMPO Policy Board include: the Virginia Department of Rail and Public Transportation (DRPT), FHWA, and FTA. The CSPDC administers the HRMPO. Staff, in conjunction with the HRMPO member agencies, collects, analyzes and evaluates demographic, land use, and transportation data to gain a better understanding of the transportation system requirements of the area. Staff prepares materials for use at Policy Board and Technical Advisory Committee (TAC) meetings, as well as any existing sub-committee meetings. Staff also administers the public involvement and Title VI processes. Staff members participate in all HRMPO meetings, provide expertise as needed, and provide administrative support of the transportation planning program. CSPDC staff also represent the SAWMPO at other regional meetings.

Total FY 2026 Budget Revenues

The primary funding sources for transportation planning activities included in this UPWP are the FHWA Section 112 (PL, highway) and FTA Section 5303 (transit) programs. The proposed funding amounts (including state and local matching funds) for the FY 2026 HRMPO UPWP are in the following table.

FY25 UPWP Budget Revenue Summary				
Revenue Category	Total	Federal	State	Local
Highway				
FY 2026 New Highway Revenues	\$239,110	\$191,288	\$23,911	\$23,911
Deobligated Highway funds from FY 25	\$0	\$0	\$0	\$0
Carryover from FY 2024 Highway Funds	\$129,744	\$103,795	\$12,974	\$12,974
Subtotal	\$368,854	\$295,083	\$36,885	\$36,885
Transit				
FY 2026 New Transit Revenues	\$117,075	\$93,660	\$11,708	\$11,708
Carryover from FY 2025 Transit Funds	\$52,137	\$41,710	\$5,412	\$5,214
Subtotal	\$169,212	\$135,370	\$16,921	\$16,921
Total FY25 Revenues	\$538,066	\$430,453	\$53,806	\$53,806

WORK TASK 1.0: PROGRAM ADMINISTRATION AND PUBLIC OUTREACH

Work Task 1.01: Program Administration

Objective and Description

This task includes ongoing activities of a continuing, comprehensive, and coordinated (3-C) planning process that ensure proper management and operation as described in the HRMPO Memorandum of Understanding. Coordination includes providing opportunities for cross-jurisdictional communication among VDOT and DRPT, the member jurisdictions, and other regional partners through the MPO planning process.

This task includes maintenance of the FY 2026 UPWP and development of the FY 2027 UPWP. To meet the requirements of 23 CFR Part 420 and 23 CFR Part 450, the HRMPO, in cooperation with VDOT and DRPT, is responsible for the development of a UPWP.

The UPWP describes all regional transportation planning activities anticipated in the MPO for the following fiscal year that will utilize federal funding. The UPWP also identifies state and local matching dollars for these federal planning programs. These transportation planning activities are designed to address highway, transit, and non-motorized modes of travel for the Harrisonburg-Rockingham MPO. The UPWP will incorporate suggestions from federal funding agencies, state transportation agencies, transit operating agencies, local governments participating in the HRMPO, and the public through the public involvement process.

The primary objectives of program administration are:

- Provide all required administrative functions including UPWP maintenance, accounting, financial reporting, personnel administration, meeting organization, preparation of meeting materials and minutes or summaries, presentation preparation and follow-up, office management, contract administration, and necessary purchases software for transportation planning, etc.
- Coordinate with VDOT and DRPT staff, HRMPO TAC and Policy Board members, etc., to review and amend plans and policies to ensure that all program elements are compliant with applicable state and federal regulations and guidance.
- Support the activities of the HRMPO through the organization of regular meetings among stakeholders, preparation of reports, presentations, agendas, minutes, and mailings for all Policy Board, TAC and other meetings, as well as attendance at those meetings. Attendance at staff meetings and timekeeping are included in this task.
- Provide on-going training and development of staff and Board/Committee members to make certain that they are familiar with new and updated federal and state transportation regulations/guidelines and are prepared to respond to the challenges and demands of this region.
- Represent the HRMPO on the Virginia Association of Metropolitan Planning Organizations (VAMPO).
- Manage the on-call consultant programs for the use of the HRMPO and its member localities and assist with contract administration and project management services.
- Incorporate the 2021 FHWA and FTA Planning Emphasis Areas (PEAs) into MPO work activities to address national transportation planning goals and priorities that meet regional and local needs.

This task also includes ongoing activities that maintain and encourage meaningful participation of local citizens in metropolitan transportation planning. Public participation is an integral component to MPO activities, and therefore this work task is integrated with program support.

The primary objectives of public participation and outreach are:

- Maintain Title VI compliance in all work plans and activities for travel modes, including consultation with appropriate groups, committees and community representatives.
- Continue to manage the HRMPO website, developing new content that will inform the public on the activities of the HRMPO, providing updates relative to transportation in the region, and listing any information required by federal and state regulations and guidance.
- Continue a proactive public participation process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing long and short-range transportation plans, and other documents in accordance with the approved Public Participation Plan (PPP).
- Integrate online public engagement tools into the overall public engagement approach for all segments of the population.

Activities and Products

- Provide efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordinate between VDOT and DRPT staff, HRMPO staff, TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Support of the administrative activities of the HRMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Manage on-call consultants to provide technical support and project development for the HRMPO and its member localities.
- Develop the FY 2027 UPWP and manage the FY 2026 UPWP.
- Process UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).
- Facilitate data sharing between the MPO, VDOT, and public transportation providers to advance the efficient use of resources and inform state, regional, and local decision-making.
- Facilitate participation by community members in HRMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Ensure Title VI compliance and evaluate the environmental impact of transportation projects in all work plans and activities for all segments of the population.
- Maintain the HRVAMPO.org website with timely information regarding the MPO's ongoing activities, scheduled events, information related to regional transportation issues, and planning documents.

- Evaluate the effectiveness of the PPP and Title VI Plan for engaging transportation disadvantaged communities in the decision-making process.
- Supplement face-to-face information sharing with online public engagement tools such as the Social Pinpoint platform while ensuring continued public participation by individuals without access to computers and mobile devices.

1.01 Program Administration					
FY24		Total	Federal	State	Local
Highway	57%	\$60,000	\$48,000	\$6,000	\$6,000
Transit	43%	\$45,212	\$36,170	\$4,521	\$4,521
Total		\$105,212	\$84,170	\$10,521	\$10,521

WORK TASK 2.0: PROGRAM ACTIVITIES

Work Task 2.01: Long Range Transportation Planning

Objective and Description

The primary objective of this task is to provide for long-range planning activities. This includes updating and implementing the Long Range Transportation Plan (LRTP) and other long range planning documents such as the HRMPO Bicycle and Pedestrian Plan.

Federal law requires that the HRMPO develop and approve a LRTP every five years, and that the Plan must have at least a 20-year horizon at the time of adoption. The LRTP was most recently approved on May 18, 2023. FY 2026 work will maintain a performance-based planning program as outlined in the 2045 LRTP document, in compliance with FAST Act and the Bipartisan Infrastructure Law (BIL). The program will utilize transportation performance measures and targets to achieve performance outcomes.

This work task is also intended to support planning work for making non-motorized forms of transportation safer and more accessible, including activities to continue and expand development of a bicycle/pedestrian safety and education program and the Bike the Valley website, planning activities based on recommendations in the HRMPO Bicycle and Pedestrian Plan and the 2045 Long Range Transportation Plan, and continuing to identify bicycle and pedestrian needs and improvements within the MPO.

Through these activities, HRMPO will meet the BIL requirement that each MPO use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b)]. The following are activities that may be accomplished under this task.

Activities and Products

- Maintain a 3-C process for updating the region's LRTP, while ensuring consistency with federal requirements as necessary, and incorporating both highway and transit project changes as appropriate.
- Implement the long-range planning process in support of the 2045 LRTP.
- Support an on-going Performance-Based Planning Program.

- Update the HRMPO Travel Demand Model in coordination with VDOT to project traffic impact on the network to 2050.
- Update and evaluate the HRMPO Bicycle and Pedestrian Plan and continued work to develop and refine recommendations for a comprehensive network of cycling and pedestrian facilities connecting neighborhoods, communities, and key destination points and prioritize those recommendations.
- Advance programs to promote bicycle safety to all and organize and attend community outreach events to promote bicycle and pedestrian modes of travel.
- Consider and seek ways to reduce the environmental impact of transportation projects on all people in the region.
- Seek state and federal funds to further bicycle/pedestrian programs in the region (e.g., VDOT's Safe Routes to School program, DCR's Trails and Outdoors Fund grants, VDOT's Transportation Alternatives Program, DMV's Governor's Highway Safety grants).
- Maintain and enhance the bicycle/pedestrian program web page on the HRMPO website, and the Bike-the-Valley website for posting information and soliciting feedback.

2.01 Long-Range Transportation Planning					
FY24		Total	Federal	State	Local
Highway	70%	\$50,000	\$40,000	\$5,000	\$5,000
Transit	30%	\$21,000	\$16,800	\$2,100	\$2,100
Total		\$71,000	\$56,800	\$7,100	\$7,100

Work Task 2.02: Short Range Planning

Objective and Description

Short range planning activities for the MPO include maintenance of the Transportation Improvement Program (TIP), and small area or corridor studies to advance projects to the project application and programming stage. The TIP is a four-year program of highway, transit, bicycle, pedestrian, safety, and enhancement projects receiving federal, state, and local funds. The TIP must be approved by the HRMPO Policy Board and the Governor of Virginia, and is required as a condition for all federal funding assistance for transportation improvements within the MPO. The TIP is posted on the HRMPO website. The public and all other interested parties will be given an opportunity to review and comment on proposed TIP amendments as described under the HRMPO's PPP. The TIP will be accessible for public review electronically through the internet and at other locations specified in the PPP.

This task also allows HRMPO staff or consultants to perform corridor, interchange, or intersection planning studies to prepare projects for advancement to the SYIP and TIP, or towards construction funded by other means. While these are highway studies examining transportation related to vehicular traffic, active transportation modes and transit will be incorporated into all studies. These studies also may include opportunities to examine the potential for economic development and show commitment to infrastructure improvements that would enable it.

MPO studies may also consider how projects can reduce environmental impacts, evaluate emerging transportation technology, identify transportation system vulnerabilities, increase public transportation service for all people, and encourage interagency relationships to minimize impacts on human and natural resources.

Activities and Products

- Maintain a current HRMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Review and process highway, transit, and non-motorized TIP adjustments and amendments.
- Provide a publicly available updated TIP on the HRMPO website, and ensure the document is accessible for public review and comment online and at other locations specified in the PPP.
- Evaluate site-specific needs identified during the 2050 LRTP to determine a list of potential Small Area Studies for selection and scoping in the future.
- Develop a FY26 SAS in coordination with Rockingham County and begin study in fall 2025.

2.02 Short Range Transportation Planning					
FY26		Total	Federal	State	Local
Highway	81%	\$130,000	\$104,000	\$13,000	\$13,000
Transit	19%	\$30,000	\$24,000	\$3,000	\$3,000
Total		\$160,000	\$128,000	\$16,000	\$16,000

Work Task 2.03: Local, State and Federal Agency Assistance

Objective and Description

This program element is designed to provide planning assistance for the HRMPO member jurisdictions, state and federal agencies. Assistance can include, but is not limited to review and comment on traffic impact analyses submitted for new developments, development or administration of transportation-related grants, and assistance with other transportation planning requested.

Work will also include assistance with VTrans, the statewide transportation plan update process, multimodal and freight planning, coordinated human service planning for transit, ADA, Title VI review, compliance with state and federal planning regulations, and review or development of MPO/regional transportation performance measures. Also included in this task will be time for staff to monitor legislative activity related to transportation issues, and provide comment and feedback to policy-making boards and inform local administrators on the implications of this legislative activity, especially with regards to the I-81 Corridor Improvement Program and Committee.

Activities and Products

- Identify, write, or administer transportation-related grants for HRMPO member localities, including the SMART SCALE, Transportation Alternatives/Safe Routes to School, and Highway Safety Improvement Program grants.
- Assist localities with updates to Comprehensive Plans or other planning documents related to transportation.
- Assist in the completion of any special transportation related study or project for any transportation mode for the HRMPO localities as requested, including the I-81 Corridor Improvement Program.
- Provide information related to specific planning work items as requested by FTA, FHWA, DRPT and VDOT including, but not limited to, multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attend state or federal agency or non-governmental organization sponsored training, workshops, seminars, and conferences relative to transportation planning, including the annual Governor's Transportation Conference and American Planning Association Virginia conference.
- Provide updates and legislative reports to the Policy Board, TAC, and other regional stakeholders, and feedback regarding legislative activities will be shared with appropriate state and federal agencies.
- Provide general transportation-related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by HRMPO localities or the HRMPO Policy Board/TAC for all modes of travel.
- Provide updates to member localities on emerging transportation technology and implications for future planning and projects.

2.03 Local, State and Federal Assistance					
FY24		Total	Federal	State	Local
Highway	71%	\$55,000	\$44,000	\$5,500	\$5,500
Transit	29%	\$23,000	\$18,400	\$2,300	\$2,300
Total		\$78,000	\$62,400	\$7,800	\$7,800

Work Task 2.04: Transit Planning

Objective and Description

The HRMPO will coordinate with the Harrisonburg Department of Public Transportation (HDPT) and other regional transit providers to conduct transit planning for the MPO. Transit planning activities include route planning, analysis, and performance evaluations, identification of gaps in the connectivity and hours of transit service, evaluation of workforce mobility needs, provision of Park and Ride lots, and other transportation demand management (TDM) needs region-wide. The HRMPO will assist HDPT with the development of the Transit Strategic Plan. MPO studies will consider infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities, and review policies, rules, and procedures to determine their impact on safety for all users.

Activities and Products

The HRMPO may assist HDPT internal planning projects based on activities identified in an annual Scope of Work agreement through 5303 transit planning funds. Specific HDPT FY26 activities include:

- Develop financial plan for operating and capital expenses, including budget, activities, and evaluation.
- Monitor and update the Transit Development Plan as necessary.
- Assist with transit route planning including route review, planning, and analysis.
- Develop the National Transit Database (NTD) report and participate in associated planning and training.
- Prepare, develop, and submit grants to fund HDPT activities and monthly, quarterly, and annual reporting documents to meet City of Harrisonburg, FTA, and DRPT requirements.

2.04 Transit Planning					
FY26		Total	Federal	State	Local
Highway	0%	\$0	\$0	\$0	\$0
Transit	100%	\$50,000	\$40,000	\$5,000	\$5,000
Total		\$50,000	\$40,000	\$5,000	\$5,000

WORK TASK 3.0: CONTINGENCY

Objective and Description

This category reflects the balance of funds not identified for Program Support, Administration, and Work Program Activities at this time for the highway funding side of the matrix (transit funds are fully drawn down each year).

3.0 Contingency--Highway					
FY26		Total	Federal	State	Local
Highway	100%	\$73,854	\$59,083	\$7,385	\$7,385
Transit	0%	\$0	\$0	\$0	\$0
Total		\$73,854	\$59,083	\$7,385	\$7,385

TOTAL BUDGET FOR FY 2026

The total revenues and expenditures for FY 2026 are \$538,066. New federal revenues for which the member localities are assessed for their local contribution are \$356,185. Below is the breakdown of the FY 2026 member assessment to the MPO member localities. The following page presents a detailed view of the FY 2026 Budget.

FY26 Assessment		
MPO Member	# Votes	FY26 Assessment
Harrisonburg	5	\$16,190.23
Rockingham County	3	\$9,714.14
Bridgewater	1	\$3,238.05
Dayton	1	\$3,238.05
Mt. Crawford	1	\$3,238.05
Total	11	\$35,618.50
FY26 Highway Local Match	\$23,911	
FY26 Transit Local Match	\$11,708	
Total	\$35,619	
Assessment per Vote	\$3,238.05	

FY 2025 UPWP Revenues and Expenditures by Federal, State, and Local Sources: Period of July 1, 2024 to June 30, 2025												
Revenues		Total Highway	FHWA Section 112 (PL) (80%)	State Match (10%)	Local Match (10%)			Total Transit	FTA Section 5303 (80%)	State Match (10%)	Local Match (10%)	Total Highway & Transit
FY 2026 New Highway Revenues		\$239,110	\$191,288	\$23,911	\$23,911			\$0	\$0	\$0	\$0	\$239,110
FY 2026 New Transit Revenues		\$0	\$0	\$0	\$0			\$117,075	\$93,660	\$11,708	\$11,708	\$117,075
Deobligated Highway funds from FY 25		\$0	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0
Carryover from FY 2024 Highway Funds		\$129,744	\$103,795	\$12,974	\$12,974			\$0	\$0	\$0	\$0	\$129,744
Carryover from FY 2025 Transit Funds		\$0	\$0	\$0	\$0			\$ 52,137	\$ 41,710	\$ 5,214	\$ 5,214	\$52,137
TOTAL FY 2026 Revenues		\$368,854	\$295,083	\$36,885	\$36,885			\$ 169,212	\$ 135,370	\$ 16,921	\$ 16,921	\$538,066
Expenditures	Budget Code					Transit Technical Classification	Budget Code					
1.0 Program Administration												
1.01 Program Administration	510.1	\$60,000	\$48,000	\$6,000	\$6,000	44.21.00	510	\$45,212	\$36,170	\$4,521	\$4,521	\$105,212
2.0 Program Activities												
2.01 Long-Range Transportation Planning	511	\$50,000	\$40,000	\$5,000	\$5,000	44.23.01	511	\$21,000	\$16,800	\$2,100	\$2,100	\$71,000
2.02 Short Range Transportation Planning	512	\$130,000	\$104,000	\$13,000	\$13,000	44.25.00	512	\$30,000	\$24,000	\$3,000	\$3,000	\$160,000
2.03 Local, State and Federal Assistance	513	\$55,000	\$44,000	\$5,500	\$5,500	44.24.00	513	\$23,000	\$18,400	\$2,300	\$2,300	\$78,000
2.04 Transit Planning	514	\$0	\$0	\$0	\$0	44.21.00	514	\$50,000	\$40,000	\$5,000	\$5,000	\$50,000
3.0 Contingency--Highway	520	\$73,854	\$59,083	\$7,385	\$7,385							\$73,854
TOTAL FY 2024 Expenditures		\$368,854	\$295,083	\$36,885	\$36,885			\$169,212	\$135,370	\$16,921	\$16,921	\$538,066